

WACREN Conference Paper Submission Guidelines

Full papers must be submitted electronically via Indico in the format below:

1. A generated Table of Contents preferably using the APA style
2. A list of abbreviations. In the main document, the full version should precede the abbreviation which should be in parentheses
3. An abstract containing not more than 300 words
4. The abstract must also contain the following details such as
 - a. Title of the Paper
 - b. Theme of the Paper
 - c. Name of the Author/Institution/Email Address/Mobile Number
5. An introduction to the paper should follow the abstract
6. In the case of a study the following steps should be followed
 - a. Method (how the study was undertaken)
 - b. Results of the study
 - c. Discussion of the results
7. The full paper should be between 2000 – 3000 words (excluding footnotes)
8. The main text should be in Times New Roman with font size 12 and spacing of 1.5
9. Indent the first line of paragraphs
10. Header - State Title of Article on the left corner of the header
11. Footer - on the left corner state name of author and conference and place the page number on the right corner. Where there are multiple authors, list name of the main author followed by et al. e.g. Boubakar Barry et al
12. Use headings and subheadings
 - a. Use Times New Roman size 28 (bold) for the Title Page
 - b. Use Times New Roman size 16 (bold) for first level Headings
 - c. Use Times New Roman size 14 (bold) for second level Headings
 - d. Use Times New Roman size 12 (bold) for third level Headings
13. Start numbering from the title page. The number on the title page however should not show
14. Include an in-text citation when you refer to, summarize, paraphrase, or quote from another source. Structure: Author's last name and the year of publication. For example: (Barry, 2013)

15. For every in-text citation in your paper, there must be a corresponding entry in a footnote. Structure: Last Name, Abbreviation of other names (Year, Month, Date Published). Article title. For example: Barry, B. (2013, January 25). Networking in Africa
16. To cite a Website publication add the URL after the Article Title. For example: Barry, B. (2013, January 25). Networking in Africa. <https://www.wacren.net>
17. Footnotes should be in Times New Roman, font size 10 with single spacing
18. At the end of the paper, a reference page should list all the citations in the footnotes
19. An Appendix listing all other supporting pieces
20. Co-authorship is allowed only up to four (4) authors
21. All entries must be original and unpublished work of the author(s) and should not have been submitted for publication/published elsewhere in any form
22. Any sort of plagiarism will not be entertained